



CA DMV CHECKLIST

Private Party Purchase — Financed Vehicle

Copy of Current Vehicle Registration (CA Only) — If registration expires in 60 days or less, it must be renewed prior to funding, proof of payment required

Personalized Plates — If Seller(s) has personalized plates, seller(s) must exchange them for standard plates at the DMV prior to loan funding

Loan Payoff Information — Lien holder information

Name of current lender

Lender's telephone number

Borrower name (seller).....

Borrower account number (seller).....

Authorization for Payoff — should be signed by the seller

For vehicle model years: and newer

Smog Fee of \$8.00 is collected

For vehicle model years: and older

Vehicle Smog Inspection Report

Note: A smog certification is valid within 90 days prior to the vehicle transfer date (not required for motorcycles and travel trailers).

Vehicle/Vessel Transfer and Reassignment Form (Reg 262) — Form must be fully completed by the buyer(s) and seller(s). DMV requires the original form to be completed in ink, free from errors, cross outs and/or white out

SECTION 4: Buyer and Seller Information — Must be signed by the buyer(s) and seller(s) and include Driver's license number(s).

SECTION 5: Power of Attorney — Must be signed by the buyer(s) and seller(s) appointing Star One CU as the attorney-in-fact.

Use Tax* — Tax based on the purchase price and the county of the buyer's residence. Refer to the Statement of Facts (Reg 256) for use tax exemptions

Transfer Fee* — \$15 (if not financed, should be made payable to Star One CU)

Proof of Insurance — Buyer(s) must submit proof of current full coverage auto insurance

Note: DMV no longer allows the use of an Application for Duplicate title form (Reg 227) or Lien Satisfied form (Reg 166) to release the lien on a vehicle. Should you purchase a vehicle that is currently financed, keep in mind that lender can only release its interest electronically, which will then generate a proper title. This process usually takes about 2 weeks.

*DMV USE TAX AND TRANSFER FEE MAY BE FINANCED IF THE MEMBER QUALIFIES. ADDITIONAL FORMS AND FEES MAY BE REQUIRED BY THE DMV. REFER TO DMV.CA.GOV FOR DETAILS.